## **Employment Application**

| Print Name                     |                                 |                              |                         | Date                           |              |  |
|--------------------------------|---------------------------------|------------------------------|-------------------------|--------------------------------|--------------|--|
|                                | Last                            | First                        | Middle                  |                                |              |  |
|                                |                                 |                              |                         | color, sex, national original  |              |  |
|                                |                                 |                              |                         | l criterion [Company N         | Name] offers |  |
| equal employment of            | opportunity and treatme         | ent to all employees a       | and applicants for e    | employment.                    |              |  |
| Position(s) applied            | for                             |                              |                         |                                |              |  |
| (You must specify t            | he position(s) you are a        | applying for. Applica        | ations containing is    | ndefinite responses, suc       | h as "any    |  |
|                                |                                 |                              |                         | ays, after which you sho       |              |  |
| you are still interest         | ed in a position with ou        | ır company.                  |                         |                                |              |  |
| Phone                          | Other Pho                       | one                          | Social Sec. No          |                                |              |  |
|                                |                                 | Where you can b              | here you can be located |                                |              |  |
| Present address                |                                 |                              |                         |                                |              |  |
|                                |                                 | reet                         | City                    | State                          | Zip          |  |
| Previous address               |                                 |                              |                         |                                |              |  |
|                                |                                 | reet                         | City                    | State                          | Zip          |  |
| Do you have adequa             | ate transportation to wo        | ork? Yes_                    | No                      | _                              |              |  |
| Do you have any re             | latives working for this        | s company? Yes               | No                      | _                              |              |  |
|                                | · ·                             |                              |                         |                                |              |  |
|                                |                                 |                              |                         | ately, and indefinitely?       | Yes No       |  |
| If not, what must b            | e done in order for you         | to accept or continue        | e the proposed emp      | ployment lawfully?             |              |  |
| (A conviction                  | , plea of guilty or no contest, | , or deferral is not an auto | omatic bar to employme  | ent; all circumstances will be | considered.) |  |
|                                |                                 | Record of Previou            | s Employment            |                                |              |  |
| Present Employer               |                                 |                              |                         |                                |              |  |
| (or most recent)               |                                 |                              |                         | Kind of Business               |              |  |
| Address                        | <del> </del>                    |                              |                         |                                |              |  |
|                                |                                 |                              |                         | Phone                          |              |  |
| Starting date                  |                                 | Starting title               |                         | Starting earnings              |              |  |
|                                |                                 | Present title                |                         |                                |              |  |
| -                              |                                 |                              |                         |                                |              |  |
| Present duties                 |                                 |                              |                         |                                |              |  |
| Last immediate sup             | ervisor's name and title        | >                            | <del>-</del>            |                                |              |  |
| What did you like E            | BEST about this job?            |                              |                         |                                |              |  |
|                                |                                 |                              |                         |                                |              |  |
|                                |                                 |                              |                         |                                |              |  |
| May we contact you             | ır present employer nov         | w without jeopardizii        | ng your position? _     |                                |              |  |
| Previous Employe               | r                               |                              |                         | Kind of Business               |              |  |
| Address                        |                                 |                              |                         |                                |              |  |
| City                           |                                 | State & Zin                  |                         | Phone                          |              |  |
|                                |                                 |                              |                         | Starting earnings              |              |  |
|                                |                                 |                              |                         | Leaving earnings               |              |  |
|                                |                                 |                              |                         |                                |              |  |
| Leaving duties  Leaving duties |                                 |                              |                         |                                |              |  |

| Last immediate supervisor                           |   |                                 |                     |                         |                   |                 |                   |  |
|---|---|---------------------------------|---------------------|-------------------------|-------------------|-----------------|-------------------|--|
| What did you like BEST a                            |   |                                 |                     |                         |                   |                 |                   |  |
| What did you like LEAST                             |   |                                 |                     |                         |                   |                 |                   |  |
| Reason for leaving                                  |   |                                 |                     |                         |                   |                 |                   |  |
| Previous Employer Kin                               |   |                                 |                     |                         |                   | ind of Rusiness |                   |  |
| Address   |   |                                 |                     | IXIIIG                  | and of Business   |                 |                   |  |
| City  |   | State & Zin                     |                     | Phor                    |                   |                 |                   |  |
| Starting date                                       |   | Starting title                  |                     | Phone Starting earnings |                   |                 |                   |  |
|   |   |                                 |                     |                         | Leaving earnings  |                 |                   |  |
|   | Starting duties Ecaving title Ecaving title |                                 |                     |                         |                   |                 |                   |  |
| Leaving duties                                      |   |                                 |                     |                         |                   |                 |                   |  |
| Last immediate supervisor                           | 's name and                                 | title                           |                     |                         |                   |                 |                   |  |
| What did you like BEST a                            | bout this job                               | ?                               |                     |                         |                   |                 |                   |  |
| What did you like LEAST                             | about this jo                               | ob?                             |                     |                         |                   |                 |                   |  |
| Reason for leaving                                  |   |                                 |                     |                         |                   |                 |                   |  |
| If more than three previo                           |   |                                 |                     |                         |                   | T               |                   |  |
| Dates<br>From To                                    | Company a                                   | Company and Address Posit       |                     | of                      | Salary or<br>Wage | Reason          | for Leaving       |  |
| -   |   |                                 |                     |                         |                   |                 |                   |  |
| -   |   |                                 |                     |                         |                   |                 |                   |  |
| _   |   |                                 |                     |                         |                   |                 |                   |  |
| l l   |   |                                 |                     |                         |                   |                 |                   |  |
| What special skills & qual  What machines or equipm |   |                                 |                     |                         |                   |                 |                   |  |
|   |   | Education                       | nal Record          |                         | T.                |                 |                   |  |
| School  | Date  | Name of School                  |                     | y                       |                   |                 | Did you graduate? |  |
| High School   |   |                                 |                     |                         |                   |                 |                   |  |
| College or University                               | From To                                     |                                 |                     |                         |                   |                 |                   |  |
| Night School  |   |                                 |                     |                         |                   |                 |                   |  |
| Business College                                    |   |                                 |                     |                         |                   |                 |                   |  |
| Correspondence School                               |   |                                 |                     |                         |                   |                 |                   |  |
| Other   |   |                                 |                     |                         |                   |                 |                   |  |
| Name  |   | Refer<br>(Not employers or rela | atives At least thr | ee)                     | Phone             |                 |                   |  |
|   |   | Address                         | Occupa              | tion                    |                   |                 |                   |  |
| Nama  |   |                                 |                     |                         | Dharr             |                 |                   |  |
| Name  |   | Address                         | Occupa              | tion                    | Phone             |                 |                   |  |
|   |   | Audiess                         | Occupa              | uon                     |                   |                 |                   |  |
| Name  |   |                                 |                     |                         | Phone             |                 |                   |  |
|   |   | Address                         | Occupa              | tion                    |                   |                 |                   |  |

Occasionally the form of an application makes it difficult for an individual to adequately summarize his/her complete background. To assist us in finding the proper position for you in our company, use the space below to summarize any additional information necessary to describe your full qualifications.

## PLEASE READ CAREFULLY BEFORE SIGNING

Applicant's Certification and Agreement

I hereby certify that the information I have provided on this application (and any other document I have provided) is true, correct, and complete. I understand that any falsification, misrepresentation or omission in this application or hiring process will be sufficient grounds for rejection of the application or termination of employment without notice at any time hereafter. I understand that, as part of the pre-employment process, an investigative consumer report may be obtained by the company, including information as to my character, general reputation, personal characteristics and mode of living. Upon my written request, within a reasonable time from the date of this application, additional information as to the nature and scope of the investigation and report, if any, will be provided. I hereby release all persons furnishing information in connection with the investigative consumer report from liability or damages incurred as a result of such an inquiry and furnishing of this information.

I herby authorize any and all schools, former employers, references, courts, and any others who have information about me to provide such information to the company and/or any of its representatives, agents, or vendors, and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that if offered a position, I will be required to submit to a pre-employment health survey, which may include drug screening. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employments tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

In consideration for employment by the company, if employed, I agree to conform to the rules, regulations, policies and procedures of the company at all times and understand that such obedience is a condition of employment.

If employed, I understand that I retain my normal right to terminate any employment relationship at any time, with or without any notice or reason, and I understand that the company retains the same right. I also recognize that nothing shall alter the terminable-at-will nature of my employment relationship with the company unless it is in writing and signed by the president of the company.

I agree that in consideration of my employment with the Company that if I file a lawsuit regarding the conditions of my employment or termination of employment, I will waive my right to a jury trial and that no demand, request or motion will be made for trial by jury. Instead, I agree that the case will be tried to a judge without a jury.

BY SIGNING BELOW, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

| Applicant's Signature |  |
|-----------------------|--|