

Last immediate supervisor's name and title _____
 What did you like BEST about this job? _____
 What did you like LEAST about this job? _____
 Reason for leaving _____

Previous Employer _____ Kind of Business _____
 Address _____
 City _____ State & Zip _____ Phone _____
 Starting date _____ Starting title _____ Starting earnings _____
 Leaving date _____ Leaving title _____ Leaving earnings _____
 Starting duties _____
 Leaving duties _____
 Last immediate supervisor's name and title _____
 What did you like BEST about this job? _____
 What did you like LEAST about this job? _____
 Reason for leaving _____

If more than three previous employers, list others here:

Dates		Company and Address	Position or Type of Work	Salary or Wage	Reason for Leaving
From	To				
-					
-					
-					

Please explain fully any gaps in your employment history. _____

What special skills & qualifications do you have? _____

What machines or equipment can you operate? _____

Educational Record

School	Date	Name of School	City	Major Course or Subject	Did you graduate?
High School					
College or University	From To				
Night School					
Business College					
Correspondence School					
Other					

References

(Not employers or relatives -- At least three)

Name _____ Address _____ Occupation _____ Phone _____
 Name _____ Address _____ Occupation _____ Phone _____
 Name _____ Address _____ Occupation _____ Phone _____

Occasionally the form of an application makes it difficult for an individual to adequately summarize his/her complete background. To assist us in finding the proper position for you in our company, use the space below to summarize any additional information necessary to describe your full qualifications.

PLEASE READ CAREFULLY BEFORE SIGNING

Applicant's Certification and Agreement

I hereby certify that the information I have provided on this application (and any other document I have provided) is true, correct, and complete. I understand that any falsification, misrepresentation or omission in this application or hiring process will be sufficient grounds for rejection of the application or termination of employment without notice at any time hereafter. I understand that, as part of the pre-employment process, an investigative consumer report may be obtained by the company, including information as to my character, general reputation, personal characteristics and mode of living. Upon my written request, within a reasonable time from the date of this application, additional information as to the nature and scope of the investigation and report, if any, will be provided. I hereby release all persons furnishing information in connection with the investigative consumer report from liability or damages incurred as a result of such an inquiry and furnishing of this information.

I hereby authorize any and all schools, former employers, references, courts, and any others who have information about me to provide such information to the company and/or any of its representatives, agents, or vendors, and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that if offered a position, I will be required to submit to a pre-employment health survey, which may include drug screening. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

In consideration for employment by the company, if employed, I agree to conform to the rules, regulations, policies and procedures of the company at all times and understand that such obedience is a condition of employment.

If employed, I understand that I retain my normal right to terminate any employment relationship at any time, with or without any notice or reason, and I understand that the company retains the same right. I also recognize that nothing shall alter the terminable-at-will nature of my employment relationship with the company unless it is in writing and signed by the president of the company.

I agree that in consideration of my employment with the Company that if I file a lawsuit regarding the conditions of my employment or termination of employment, I will waive my right to a jury trial and that no demand, request or motion will be made for trial by jury. Instead, I agree that the case will be tried to a judge without a jury.

BY SIGNING BELOW, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Applicant's Signature